

# KERALA RURAL WATER SUPPLY & SANITATION AGENCY

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## **INVITATION FOR QUOTATIONS**

No. KRWSA-PMU/170/2022-TA1 (HR)

Dated:- 30/09/2022

Dear Sirs,

SUB: KRWSA- INVITATION FOR QUOTATIONS FOR DESIGNING, PRINTING AND SUPPLY OF BROCHURES - reg:-

1. You are invited to submit your most competitive quotation for the following item:

SI	<b>Brief Description</b>	Specifications	Place of		Deli Deli
100 at 400 at 500 at 50	of the Goods	Specifications		Quantity	Delivery Period
110.	of the Goods		Delivery		
_					
1	Designing & Printing	36 CM x 24 CM		2500	Designing should be
	of Brochure	size 100 GSM Art	Floor, PTC	Nos.	completed within 10
		paper with two	Towers,		days from the date of
	KRWSA (in	fold open	S.S Kovil		issuing of supply order/
	Malayalam)	brochure . Multi	Road,		content of brochure &
		Colour Printing	Thampano		the item should be
			or		printed & supplied
		(Sample paper for	01		within 10 days from the
		printing should be			date of approval of
		furnished along			final proof.
		with the			mai proor.
		quotation).			
		1			
2	Designing & Printing	36 CM x 24 CM	PMU,4 <sup>th</sup>	500 Nos.	Designing should be
	of Brochure	size 300 GSM Art	FMU,4	300 1103.	completed within 10
	or Brothart	paper with two			
	KRWSA (in	fold open	Towers,		days from the date of
	English)	brochure . Multi	S.S Kovil		issuing of supply
	English)	Colour Printing	Road,		order / content of
		Colour Finning	Thampano		brochure & the item
		(Sample paper for	or		should be printed &
		printing should be			supplied within 10 days
		furnished along			from the date of
		with the			approval of final proof.
		0.0000000000000000000000000000000000000		-	. 1
	1 1	quotation).	1.0	100	
2	D:- 0 D : -:	26.001. 24.000			
3	Designing & Printing	36 CM x 24 CM	PMU,4 <sup>th</sup>	2500	Designing should be
	of Brochure	size 100 GSM Art	Floor, PTC	Nos.	completed within 10
		paper with two	Towers,		days from the date of
	of Brochure	size 100 GSM Art paper with two	Floor, PTC Towers,	Nos.	

		fold open brochure. Multi Colour Printing (Sample paper for printing should be furnished along with the quotation).	S.S Kovil Road, Thampano or		issuing of supply order/ content of brochure & the item should be printed & supplied within 10 days from the date of approval of final proof
4 .	മഴവെള്ള സംഭരണി നിര്മ്മാണവും ഭ്രജല പരിപോക്ഷണവും (മലയാളം)	36 CM x 24 CM size 100 GSM Art paper with two fold open brochure. Multi Colour Printing  (Sample paper for printing should be furnished along with the quotation).	PMU,4 <sup>th</sup> Floor, PTC Towers, S.S Kovil Road, Thampano or	1	Designing should be completed within 10 days from the date of issuing of supply order / content of brochure & the item should be printed & supplied within 10 days from the date of approval of final proof
5	Designing & Printing of Brochure ഗാര്ഹിക കിണറുകളെ സുരക്ഷിത ജലസ്രോതസാക്കൽ (മലയാളം )	36 CM x 24 CM size 100 GSM Art paper with two fold open brochure. Multi Colour Printing  (Sample paper for printing should be furnished along with the quotation).		2500 Nos.	Designing should be completed within 10 days from the date of issuing of supply order / content of brochure & the item should be printed & supplied within 10 days from the date of approval of final proof
6	Designing & Printing of Brochure മലിനജല സംസൂരണം (മലയാളം)	36 CM x 24 CM size 100 GSM Art paper with two fold open brochure. Multi Colour Printing  (Sample paper for printing should be furnished along with the quotation).	Towers, S.S Kovil Road, Thampano or	500 Nos.	Designing should be completed within 10 days from the date of issuing of supply order / content of brochure& the item should be printed & supplied within 10 days from the date of approval of final proof
7	Designing & Printing of Brochure	1		2500 Nos.	Designing should be completed within 10

	ല്ശ്രീ (മലയാളം)	paper with two fold open brochure. Multi Colour Printing  (Sample paper for printing should be furnished along with the quotation).		days from the date of issuing of supply order /content of brochure & the item should be printed & supplied within 10 days from the date of approval of final proof
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#### 2. Bid Price

- a) The contract shall be for the full quantity as described above. Corrections, if any, shall be made by crossing out, initialing, dating and re writing.
- b) All duties, taxes and other levies payable on the raw materials and components shall be included in the total price. But GST shall be shown separately.
- c) The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- d) The Prices shall be quoted in Indian Rupees only.
- 3. Each bidder shall submit only one quotation. Bidder shall not contact other Bidders in matters relating to this Quotation.

## 4. Validity of Quotation

Quotation shall remain valid for a period not less than 45 days after the deadline date specified for submission.

#### 5. Evaluation of Quotations

The Purchaser will evaluate and compare the quotations determined to be substantially responsive i.e. which

- (a) are properly signed; and
- (b) conform to the terms and conditions, and specifications.

The Quotations would be evaluated for all the item together . GST/ Vat/Sales tax in connection with sale of goods shall not be taken into account in evaluation.

#### 6. Award of contract

The Purchaser will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price.

- 7. Notwithstanding the above, the Purchaser reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 8. The bidder whose bid is accepted will be notified of the award of contract by the Purchaser prior to expiration of the quotation validity period. The terms of the

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accepted offer shall be incorporated in the supply order.

- 9. Payment shall be made immediately after successful delivery of the goods as per Specification.
- 10. Normal commercial warranty/ guarantee shall be applicable to the supplied goods.
- 11. You are requested to provide your offer latest by **3.00 PM hours on 14-10-2022** in a sealed envelope writing "Quotation for Designing, Printing & Supply of Brochures for KRWSA". No other forms of quotations are accepted. The quotations will be opened at **3.30 PM hours on 14/10/2022** in the presence of the authorized representatives of the firms who submitted quotation and who are present at the time of opening.
- 12. KRWSA reserves the right to accept or reject and to cancel the bidding process and reject all quotations at any time prior to the award of the contract. Further details can be had from this office during office hours.

Name: VEENA.P

Director (Finance & Administration) i/c Address: . KRWSA, 3rd Floor, PTC Towers SS Kovil Road, Thampanoor , Tvpm. Tel. No. 0471 - 2337002,3,5

### **FORMAT OF QUOTATION**

Description	Specification	Oty	Unit C	hinted	Unit Ra	to T	Cotal	Amo
Email: Phone No:								
Address:								
GST IN No.								
PAN (attach copy	y)							
Firm Registration	No. (if any):							

SI. No.	Description Sp Goods s	Less.	Qty.		Quoted Unit Rate in Rs.	Total Amount	
						In Figures	In Words
					-		
						111	
					1		
	ТОТА						
	TOTAL Gst/Vat/Sales T						

Gross Total Cost: Rs. .....

Firms Reference:

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery or collusive agreements with competitors.

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Signature of Supplier