

JAL JEEVAN MISSION PROJECT – KERALA STATE

AGREEMENT WITH IMPLEMENTATION SUPPORT AGENCIES OF JAL JEEVAN MISSION (JJM)
PROJECT IN _____ GRAMA PANCHAYAT OF
_____ DISTRICT, KERALA STATE.

Agreement No.: _____

Dated: _____

GP Name: _____

District: _____

This agreement executed and entered on the day of2021 among:

1. Grama Panchayat / or Grama Panchayat Level Water Supply Committee represented by its secretary as (*hereinafter referred as GP /GPWSC*) the first party.
2. The Member Secretary, (Executive Engineer, Kerala Water Authority) District Water and Sanitation Mission (*hereinafter referred as DWSM*) the second party.
3. ----- (*Full Address*) Implementation Support Agency (*hereinafter referred as ISA*), the third party.

Preamble

Definitions: -In this agreement the following organizations (stakeholders) shall have the meaning assigned to them as follows:

- a) GP/GPWSC means Grama Panchayat / Grama Panchayat Water and Sanitation Committee. GP is a Local Self Government institution (Panchayat raj Institution PRI) and it is an elected body. GPWSC is a body constituted by Government of Kerala as per the JJM guidelines. GP is the owner of the scheme.
- b) DWSM means District Water and Sanitation Mission. At the district level, DWSM is responsible for overall implementation of JJM project. DWSM will be headed by District Collector and Member Secretary is the designated KWA Executive Engineer.

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c) Non-Governmental Organizations (NGOs)/ Voluntary Organization (VOs)/ Women Self-Help Groups(SHGs)/ Community Based Organizations(CBOs)/ Trusts/ Foundations will be referred as ISAs and will play critical role as partners in mobilizing and engaging the community in the planning, execution and O&M of in-village water supply infrastructure.

The Public Health Engineering Department (PHED) / Rural Water Supply Department is the line / nodal department for the implementation of JJM in the State usually known as Implementing Agency. Its role is the creation of Village infrastructure of schemes and infrastructure for multi village schemes. In Kerala, KWA, KRWSA and GWD are the implementing agencies of JJM Project.

NOW THEREFORE THE PARTIES hereby agree as follows:

1. **Services**
 - (i) The Implementation Support Agency (ISA) shall perform the services specified in the Operational Guideline of JJM and payment Obligation schedule (Annexure A Para (1))
 - (ii) The Implementation Support Agency (ISA) shall submit the reports in the form and within the time periods specified in Annexure A Para (1).
2. **Support period** The Support Organization shall perform the Services during the period commencing -----[insert starting date] and continuing through different phases with overall engagement of *18 months or any other period* as may be subsequently agreed by the parties in writing.
3. **Payment**
 - A. Payment

For Services rendered pursuant to Annexure A, the SWSM shall pay the ISA an amount prescribed in ISA payment schedule and related payment conditions along with applicable GST. The amount thus arrived at is based on the understanding that it includes all of the ISAs costs as well as any tax obligation.

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GST released by SWSM along with the payment will be remitted by the ISA. All ISA shall obtain valid GST Registration and possess Income Tax PAN. ISA should submit Invoice incorporated with details of GSTIN along with claim for GST for releasing the GST amount along with payment. IT-TDS and GST-TDS in the prevailing rate will be deducted from the payment and remitted by the concerned authority.

B. Schedule of Payment

Schedule of payment is given in Annexure A Para (1).

C. Payment Condition

Payment shall be made at the earliest to ISA bank account (Account No. _____ (Name of the Bank, Branch and IFC code) in Indian Rupees following submission of claim by ISA. All efforts will be made to effect payments within 15 days of receipt of certified claim subject to availability of funds.

The general payment conditions are described in Annexure A Para (2). Payments shall be made by Crossed Account payee cheque to ISA or transferred to their Bank Account.

4. Complete Contract This agreement constitutes the parties entire understanding of their rights and obligations. This agreement supersedes any other written or verbal communications between the parties whether they were made before signing this agreement. Any subsequent changes to this agreement must be made in writing and signed by both parties.

5. Waiver None of the parties can waive any portion of this agreement or any rights or obligations under this agreement, unless agreed to in writing by the parties. If any provision, right or obligation is waived it is only waived to the extent agreed to in writing.

6. Project Administration

A. Responsibility

On behalf of the GP, GP Secretary shall be responsible for the Co-ordination of project activities under this contract, which include acceptance and approval of GP specific action plan, reports, other

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deliverables and recommending request for payments after obtaining specific remarks of the implementing agency.

B. Reports

All reports listed in Annexure A Para (1), "Implementation Support Agencies Payment obligation schedule," shall be submitted during the course of the assignment.

- 7. Performance Standard** The ISA undertakes to perform the Services with the highest standards of professional and ethical competence and integrity. The ISA has to perform the prescribed activities during each phase of the JJM project as per the contract. DWSM will be monitoring the performance of the ISA. If the performance of the ISA is unsatisfactory as per the report of the review committee constituted for the purpose, the GP has to terminate the contract and recover losses if any.
- 8. Inspections of records** The ISA shall be open to inspection by an officer/ third party agency authorized by the IA/ JJM authorities. Any failure to comply with this obligation may constitute a prohibited practice subject to contract termination.
- 9. Confidentiality** The ISA shall not, during the term of this Contract and within two years after its expiry, disclose any proprietary or confidential information relating to the Services, this Contract or the GP's business or operations without the prior written consent of the GP and DWSM.
- 10. Ownership of Material** Any studies, reports or other material, graphic, software or otherwise, prepared by the ISA for the GP under the Contract shall belong to and remain the property of the GP/DWSM. The ISA may retain a copy of such documents and software. The ISA shall submit all such

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documents/software copies to the GP/DWSM on completion of their service/termination of the service`

- 11. ISA Not to be Engaged in Certain Activities** The ISA agrees that, during the term of this Contract, the ISA or any entity affiliated with the ISA shall not engage in providing goods, works, services or consulting services that give rise to a conflict of interest which result from or closely related to the Consulting Services for the preparation or implementation of the Project.
- 12. Sub Contract** The ISA shall not assign this Contract or Subcontract any portion of it.
- 13. Review of Reports** GP/DWSM or its authorized representative shall have the right to review functions, activities and reports generated by the ISA, GPWSC and GP relating to the Project.
- 14. Access to information** GP/DWSM shall have full access to all information and documents pertaining to this Agreement and shall have the right to call for more information in writing.
- 13. Law Governing Contract and Language** The Contract shall be governed by the laws of the Union of India and the language of the Contract shall be **English**
- 14. Dispute Resolution** Any dispute arising out of this Contract, which cannot be settled among the parties, shall be referred within a period of 15 days first to the Mission Director, JJM and then to the Additional Chief Secretary, Water Resources Department within a period of 15 days for amicable settlement. If the dispute is not settled in this level within a period of 30 days, the matter shall be referred to Adjudication in accordance with the Laws of the Union of India. The Jurisdiction of the courts shall be within the state of Kerala.

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- 15. Termination** The GP may terminate this Contract with the consent of DWSM with fifteen (15) working days prior written notice to the ISA after occurrence of any of the events specified hereunder as well as other relevant provisions of this agreement:
- a) If the ISA does not remedy a failure in the performance of its obligations under the Contract within fifteen (15) days after being notified, or within any further period as the GP or DWSM may have subsequently approved in writing.
 - b) If the ISA becomes insolvent or bankrupt;
 - c) If the ISA, in the judgment of the GP or DWSM, has engaged in corrupt, fraudulent, collusive, coercive, or obstructive practices in competing for or in performing the Contract, or for any other reason given in writing by the GP and concurred by the DWSM.
 - d) If the ISA engage in any activity detrimental to the interests of the JJM project and/or is considered inefficient by the GP.
- 16. Liquidated damages** Liquidated damages @0.50% of the cost of balance services, per week of delay or portion thereof, subject to a maximum of 5% of the total value of the contract will be realised from the ISA, beyond the agreed date of completion, if the delay is attributable to the ISA. If the ISA fails to complete the services even after levying the maximum of the liquidated damages, the balance portion of the services shall be liable to be terminated and arranged through other means.

17. Force Majeure

None of the parties shall be liable to the other for any loss or damage which may be suffered by the other party due to any direct or indirect cause beyond the reasonable control of the Party unable to perform hereunder including without limitation any act of God, flood, drought, lightning or fire, the act or omission of government, highways authorities or other competent authority, war, military operations, or riot (“Force Majeure”). No act or event shall be considered a Force Majeure event unless the affected party has taken all steps which it could reasonably be expected to have taken in order to prevent such act or event occurring. If any party is prevented or delayed in the performance of any of its obligations under this Agreement by a Force Majeure event, that Party shall forthwith serve notice in writing on the other Party specifying the nature and extent of the circumstances giving rise to Force Majeure and, subject to service of such notice, shall have no liability in respect of the performance of such obligations as are prevented by the Force Majeure event during the continuation of such event, and for such time after they cease as is necessary for that Party, using all reasonable endeavours, to recommence its affected operations in order for it to perform its obligations.

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18. Extension of time of contract Time is considered as the essence of this contract. Any delay due to exceptionally adverse climate conditions or other special circumstances of any kind other than default on the part of the ISA shall fairly entitle the ISA for consideration of extension of time of completion of services without any extra claim. However, such extension shall be at the sole discretion of the employer and without prejudice to the rights of the employer to terminate contract treating time as the essence of the contract. The employer is not bound to take into account any extraordinary circumstances unless the agency has submitted full and detailed particulars within 15 days of the incident, which affected the progress of the work.

19. Amendment This agreement shall be valid for 18 months. The activity / payment schedule provided in the Annexure A Para-1 is based on the approved annual allocations for the FY 2020-21 & 2021-22. As and when the approval for administrative sanction for subsequent financial years are received, supplementary agreements incorporating activity / payment schedule shall be executed among the parties of this agreement. The agreement may be modified as needed. The parties have to agree to the modification in writing in the form of an amendment. The terms of the agreement will apply to any amendment made unless otherwise stated in the amendment.

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FOR THE GP

FOR THE DWSM

Signed by
Secretary

Signed by
Member Secretary & Executive Engineer

----- Grama Panchayat

-----District

Title _____

Title _____

In the presence of :

In the presence of :

1.

1.

2.

2.

FOR THE IMPLEMENTATION SUPPORT
AGENCY

Signed by
CEO/ Authorized Signatory

..... ISA

Title _____

In the presence of :

1.

2.

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ANNEXURES

ANNEXURE A : ISA Payment Obligations & General Payment Conditions.

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ANNEXURE A

1. IMPLEMENTATION SUPPORT AGENCIES (ISA)- PAYMENT OBLIGATIONS SCHEDULE

Milestones given below have to be completed by the ISA for claiming payment.

Details of Support activities, WQMS - IEC & CB activities to be carried out by ISAs (As per the AAP for FY 2020-21, FY 2021-22)						
Sl. No	Name of Activity	Name of Sub activity	Deliverables	Outputs	Targeted figures*	State level activity cost (in Lakhs)
1	IEC/BCC/IP C activities - Communication Activities, Community mobilisation activities, Events/Conferences/Workshops	Wall writings/ Paintings	Wall writings/ Paintings with good quality enamel paint on public buildings / compound walls applied with one coat of primer and two coats of enamel paint at minimum 8 locations in a GP. Total area 2500 Sq.ft. per GP @Rs25/ sq.ft	Report, Photos and Videos	2500 Sq.ft per GP x 941 GPs	735.25
		Hoardings	Hoardings in public places using cloth board, including cost of MS frame, installation, mounting, and maintenance for 2 years. Minimum size 24 sqft and total size shall be 600 sq ft.per GP @Rs.250 / Sq.ft.	Reports, Photos and Videos	600 Sq.ft per GP x 941 GPs	1380.00
		Radio jingles**	Broadcast Jal jeevan Mission messages through FM/AM Radios. 10 Radio jingels of 30 sec duration, 10 spots in 5 FM radios for 120 days (10x5x120=6000@Rs.2500)	Reports and copy of recorded audio	6000 spots Statewide	150.00
		TV spots**	Telecast Jal jeevan Mission Messages through top 5 NEWS channels. 3 spots for 120 days, Atleast 5 clips of 30 sec duration giving key messages (3x5x120=1800@7500)	Reports and copy of recorded Video	1800 spots Statewide	135.00
		Flipbooks/ charts	Table Calendar 50 per GP@Rs.200, Art Calender 100 per GP@Rs.100, Two colour Wall Calender 500 per GP @Rs.25, Flipbooks (GSM Multi color art paper 12 sheets)- 100 per GP @ Rs.50, Multi color JJM Leaflets 3000 per GP @ Rs.5	Copies of printed documents.	Numbers per GP as described in the deliverables x 941 GPs	500.00
		Posters at tourist locations	Propagate JJM philosophy, JJM Messages among common public to exhibit posters with JJM slogans	Reports, Photos, Videos, copies of printed	53 Nos per GP x 941 GPs	50.00

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			at different tourism locations/ public places of the GP. Minimum 53 number per GP @100 Rs per Poster. Posters shall be exhibited in tourism/ public centers.	documents		
	Schools		Awareness generation among students and parents . Name slips, Scale, Time table card, Pencil pouch, Formation of Jalasree club, Publishing of Magazine - "Ente Kudivellam " from Jalasree club. Buidling branding / Wall writing at school premises. Rs.10000 per school.	Reports, Photos, Videos, copies of printed documents	10 School per GP x 941 GPs	1000.00
	Anganwadi centers		Awareness generation among anganwadi childrens. Name slips, Pencil pouch, school bags 300No per GP @Rs.100 per Bag, 300 Water bottles per GP @Rs.50, Buidling branding 10 Nos per GP(10 x350 sqft @Rs.25), Safe Water dispenser - 20 Nos per GP @Rs.1000, RWH & GWR - 5 Nos per GP @ Rs.10000 per Anganwadi. Wall painting in 10 Anganwadis per GP.@Rs. 1000 per Anganwadi	Report of activities, Photos, Videos, copies of printed documents	Numbers per GP as described in the deliverable s x 941 GPs	2000.00
	GP buildings		LED video walls for outdoor display 10 sq.ft. per GP @Rs.10000/ Sq.ft.	Reports, Photos and Videos,	10 Sq.ft per GP x 941 GPs	941.00
	Laboratories**		LED video walls for outdoor display 10 sq.ft. per Laboratory @Rs.10000/ Sq.ft.	Reports and Photos	10 Sq.ft per Laboratory in Selected 10 GPs	10.00
	PHE offices**		LED video walls for outdoor display 10 sq.ft. per PHE office @Rs.10000/ Sq.ft.	Reports and Photos	10 Sq.ft per PHE office in Selected 50 GPs	50.00
	Announcement vans		Announcement Van- Mic announcement across the GP.@3700 per GP	Reports, Photos and Recorded audios.	1 per GP x 941 GPs	35.00
	Other activities (Engaging Vounteers for IEC/ BCC/ IPC communication and Other activities, Maintenance of		Engagement of volunteers - avg. 100 man days per GP. Rs.750 per man days	List of Volunteers with activity report.	100 man days per GP x 941 GPs	700.00

	Hardwares/ IT				
	Water resource mapping exercise	Map all water resources in the GP, Geo references and upload the same in the GIS portal of KWA using appropriate software tools. @Rs.5300 per GP	Reports, Photos and Soft copies.	1 per GP x 941 GPs	50.00
	Water Audit/ budget exercise	Conduct water audit and Water budget after assessing available water resource in a GP and the demand for water for various uses. @Rs.18100 per GP	Water Audit report	1 per GP x 941 GPs	170.00
	Nukkad natak/ drama/ streetplay	Conduct Streetplay/ Flash mob/ Kitty show/ Puppet Show/ Ottan Thullal @ Five locations in a GP. Rs.30700 per GP	Reports, Photos and Videos.	1 per GP x 941 GPs	289.30
	Folksongs/ Kalajatha	Conduct Folksongs/ Kalajatha in all 941 GPs. @Rs.13800 per GP	Reports, Photos and Videos	1 per GP x 941 GPs	130.00
	Rallies	Conduct Rallies one per GP. @Rs.6000 per GP	Reports, Photos and Videos,	1 per GP x 941 GPs	56.00
	Grama sabhas/ Development seminar	2 gramasaphas/ Development seminars in each GP. Minimum 50 participants per Seminar. @Rs. 19100 per GP	Reports containing Notice, Copy of attendance list, Photos and Videos.	2 per GP x 941 GPs	180.00
	VAP preparation & approval	VAP prepared based on baseline information collected through other activities/ secondary data. The VAP shall be discussed in development seminar and GP board meetings.@Rs. 44600 per GP	Reports, Copy of Village Action Plan	1 per GP x 941 GPs	420.00
	PRA activities	Conduct One PRA per GP.@Rs. 4300 per GP	Reports, Photos and Videos.	1 per GP x 941 GPs	40.00
	School competitions	Conduct GP level competition on water based subjects for school students. Quiz competition, Essay competition, Paintings, Cartoons, Poems, Stories etc. One event per GP. @Rs. 15300 per GP	Reports, Photos and Videos.	1 per GP x 941 GPs	144.10
	SHG involvement	Conduct one Orientation programme per GP for SHG functionaries@Rs.500 per GP	Reports and Photos	1 per GP x 941 GPs	5.00

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	Water safety planning exercise	Water safety plan consisting of risk assessment and risk management of Drinking water in a GP. @ Rs. 1100 per GP	Water safety Plan Reports.	1 per GP x 941 GPs	10.00
	Others (Engaging volunteers for community mobilisation and other activities)	Engagement of volunteers - avg. 15 man days per GP. Rs.750 per man days	List of Volunteers with activity report.	15 man days per GP x 941 GPs	107.00
	World Water day events	Organise GP level World Water day celebrations in all GPs. The state level and District level World Water day celebrations shall be decided by Department of water resource/ Govt. of Kerala. (GP level @Rs. 10,000 per GP) utilisation of balance fund to be decided.	Report, Photos and Videos	1 per GP x 941 GPs	164.10
	Exhibitions	Organise exhibitions : Developing models - Water supply, Rain Water Harvesting / Ground water recharging etc. Video shows on water and Sanitation, display boards. Seminars, Competitions, Leaf lets. One exhibition (Minimum 2 Days) per GP. 941 GP level @25000/ GP , 14 District level and 3 regional Level. utilisation of balance fund to be decided.	Reports, Photos, Videos and copies of printed documents	1 per GP x 941 GPs	484.10
	Conference on innovation/ Events **	Conference on innovation / best practices with national level participation from water utilities/ experts. One district level & 3 Regional level.	Conference proceedings, Photos , Videos,	17 Nos @ Statewide	75.00
	IPC Activities	House visits, focus group discussions involving opinion makers, community leaders etc. Rs.10,000 per GP	Report of activities, Photos and Videos.	1 per GP x 941 GPs	94.10
	IEC material preparation, production & dissemination	GP specific IEC material production and dissemination @Rs.2700 per GP.	Copies of IEC materials.	1 per GP x 941 GPs	25.00
	Sub Total				10129.95

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2	Capacity building activities	VWSCs / Pani samithi etc	1. Training on JJM philosophy 2. Training on Institutional development 3. Training on Leadership 4. Training on Water supply system management. Rs.8500 per GP	Reports of training programme, Copy of attendance list, Photos and Videos.	4 training per GP x 941 GPs	80.00
		Key stakeholders at block level	Sensitise block level key stakeholders of JJM projects.Rs. 1100 per GP	Reports, Copy of attendance list, Photos and Videos.	One Training per GP x 941 GPs	10.00
		Key stakeholders at GP/ Village level	General awareness training for minimum 10 persons per GP. @ Rs.8500 per GP	Reports of training programme, Copy of attendance list, Photos and Videos.	One Training per GP x 941 GPs	80.00
		Capacity building material preparation	Capacity Building material (related to the training) production and dissemination @Rs.8500 per GP.	Copies of CB training materials.	1 per GP x 941 GPs	80.00
		Sub Total				250.00
3	Documentation	Documentation of General Activities	Process documentation of all activities covered by ISA in the GP. Rs.7400 per GP	Reports with photos and Video documentation.	1 per GP x 941 GPs	70.00
4	Social Audits	Social Audit reports.	Social audit in all GPs after completion of JJM project.Rs. 21300 per GP	Social Audit reports.	1 per GP x 941 GPs	200.00
		Sub Total				270.00
5	WQM& S - IEC Activities	Display of water quality testing laboratory details in prominent locations in villages	Sign board displaying Name , location, time of working, testing charges etc at 10 prominent locations in a GP. Rs. 6100 per GP	Reports and photos.	10 per GP x 941 GPs	57.05
		Awareness generation on water quality issues, water-borne diseases and health impacts	Conduct awareness programme at Schools, Anganwadis etc atleast 6 centers. Total @Rs.12200 per GP.	Reports of programme, Photos and Videos	6 per GP x 941 GPs	115.00

		Water safety planning	Water safety planning with special focus on 3R principle in a GP. @Rs. 2200 per GP. To be carried out in combination with Water safety plan exercise in IEC.	Water safety Plan (3R)	1 per GP x 941 GPs	20.50
		Behavioural change communication (BCC)	BCC in schools, Anganwadis, Hotel employees and other target groups. Rs. 2100 per GP	Reports of activities, photos and videos	1 per GP x 941 GPs	20.00
		Audio-visual publicity on ill effects of consuming contaminated water, process of getting water quality sources tested, importance of sanitary inspection, etc	Audio - video material on Public Health , water borne diseases , water quality testing, safe practices, hand washing etc. @Rs. 5800 per GP	Reports and documentation including Photos , Audios and Videos.	1 per GP x 941 GPs	55.00
		Wall writings promoting tapwater	Wall writings/ Paintings with good quality enamel paint on public buildings / compound walls applied with one coat of primer and two coats of enamel paint at minimum 2 locations in a GP. Total area 900 Sq.ft per GP. Rs.22100 per GP	Reports, Photos and Videos.	900 Sq.ft per GP x 941 GPs	208.20
		Slogans, group meeting, streetplays, PRA activities, exhibits, etc on water quality	Slogans, group meeting, exhibits, etc with special focus on water quality. Rs.2100 per GP	Reports, Photos, Videos, copies of printed documents	1 per GP x 941 GPs	20.00
6	WQM& S- Training and Capacity Building	GP and its sub-committees	Conduct training programme on WQM &S under JJM . Demo of Testing using FTK, WQ monitoring to GP board members, subcommittee members, GPWSC members, Asha workers, Health inspectors, School teachers etc. The training will be imparted to 50 persons in a batch and six batches. Rs. 27000/- is estimated for one training. (Training Kit including Reading Materials) Rs. 161500 per GP.	Reports, Photos and Videos, Copy of attendance list	6 training per GP x 941 GPs	1520.00

		WQMS- ISAs, PRIs etc	Conduct training programme for representatives from GP/ BP/ DP board, Line departments and ISA staffs . The training will be imparted to 30 persons. Rs. 12800 per GP	Reports , Photos and Videos, Copy of attendance list.	1 training per GP x 941 GPs	120.00
		Sub Total				2135.75
7	Engagement of ISAs	ISA Positioning	DWSM deployment to GP & Agreement signing @Rs. 90000 per GP	Inception Report, copy of agreement	1 per GP x 941 GPs	846.90
8		Orientation to GP board members, socio political leaders	Orientation to GP board members and board meeting for taking GP resolutions, Approval of GP Centric Activity Plan. @Rs. 100000 per GP	Copy of GP resolutions, Approved copies of activity plan, including Photos and Videos.	1 per GP x 941 GPs	941.00
9		Special orientation training for key stake holders such as socio, political and Opinion leaders, at GP/ Village level	Conduct three training programmes for different stake holders, socio- political and Opinion leaders from different areas of the GP. 50 persons per Training @Rs.33300/- per Training.@Rs. 100000 per GP	Reports of training programme, Copy of attendance list, Photos and Videos.	1 per GP x 941 GPs	941.00
10		To develop a convergence plan for GWR, RWH and Gray water management and its facilitation.	Discussion with GP Board and GPWSC and line departments on various funds available at GP and assess the possibility of convergence of various funds. GWR, RWH and Gray water management proposals, convergence plan and facilitation for implementation. @Rs. 100000 per GP	Report on convergence and implementation plan, Completion report	1 per GP x 941 GPs	941.00
11		Assisting nodal agency/GP/ GPWSC	Support and facilitate inspection, field visits, liaison, communication etc, Assist GP/IA in addressing social issues during agreed contract period.@Rs. 190000 per GP	Reports including Photos and Videos.	1 per GP x 941 GPs	1787.90
12		Support Services to GP	Prepare the list of assets of existing water supply schemes (intra GP) and Common Water sources.@Rs. 60000 per GP	List of details of Assets and copy of register. Upload the asset	1 per GP x 941 GPs	564.60

				informations in KWA website.		
			To help the GP to include the assets of new water supply schemes in the GP register. @Rs. 50000 per GP	List of details of Assets and copy of register. Upload the asset informations in KWA website.	1 per GP x 941 GPs	470.50
			Identification of O&M model and Stakeholders consultations on various O&M Models @Rs. 33000 per GP	Reports including different types of O&M models.	1 per GP x 941 GPs	310.53
			Institutional arrangements for O&M @25000 per GP	Detailed reports on accepted institutional arrangement.	1 per GP x 941 GPs	234.04
			Facilitation of O & M agreements @25000 per GP	Copy of O&M bylaw & agreements.	1 per GP x 941 GPs	234.04
			Documentation and archiving project details, success stories, Beneficiary details etc. in soft and hard copies , uploading in a JJM site or as per the instruction by IA/ DWSM/ GPWSC @100000 per GP	Reports and all other relevant documents including photos and videos. Copy of published documents.	1 per GP x 941 GPs	941.48
			To provide any other services instructed by GP/ IA within the provisions of JJM guidelines. @60000 per GP	Reports and documentation including Photos and Videos.	1 per GP x 941 GPs	564.60
13		Handhold support to GP/GPWSC/GP level beneficiary committee and scheme managing team and submission of project completion report. (include copy of all	Support project management team about office functioning, software management, developing fault reporting and complaint rectification system, meter reading, tariff fixing, billing and collection, account keeping, water quality monitoring using FTK's... etc. @100000 per GP	Completion Report, Photos and Videos.	1 per GP x 941 GPs	941.00

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		relevant documents)				
	Sub Total					9718.59
	Grand Total					22504.29
	Note a)	* The target figures have been revised with GP as the basis so that the activities with sufficient fund allocations are conducted in all GPs. The deliverables and outputs are revised to cover maximum GPs.				
	b)	** TV spots, Radio jingles etc may not be possible at GP level as it has statewide / Regional reach. For some items like World water Day, large amounts are available after accounting for GP level activity. Spending the balance money may be decided.				

2. General Payment Conditions.

- ISA shall submit a workable GP specific detailed action plan of IEC, Training Capacity Building activities with time schedule to GP, incorporating deliverables and activities in Annexure A para 1.
- . ISA has to carry out the activities as per the approved GP centric Action plan.
- A total of 18 months activities are envisaged for ISA in a GP wherever new schemes are implemented. ISA has to carry out the activities synchronising with the implementation progress in each of the GP in close coordination with the Implementing agency and GP.
- Milestone payment is made to the ISAs based on the completion of each activity as per ISA payment schedule. Payment to ISA will be on quarterly basis and linked to the time schedule and outputs. However ISAs may claim payments on completion of each activity or sub activities or partial completion of each deliverable depending on their cash flow requirements.
- ISA has to submit application in prescribed format for release of payments based on deliverables & outputs to GP with all relevant supporting documents. GPs have to verify, certify and submit the claim form to DWSM; KRWSA will consolidate claims approved by DWSM and submit to Mission Director through ED, KRWSA for releasing the payment.
- The supporting documents and reports along with statement of expenditure signed by chief functionary of ISA, required for ISA payment shall be available in both hard and soft copies and these documents have to be kept at respective GPs.
- Apart from the activities mentioned in the ISA payment obligation schedule, the ISA has to carry out the functions envisaged in the Operation Guideline of JJM.
- If GP or Implementation Agency after discussing /reviewing the progress of implementation in GP decides that any of the Milestones /deliverables mentioned in

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the ISA payment obligation schedule is not relevant or not to be carried out in that GP, the decision shall be conveyed to the ISA in advance and the proportionate amount will be reduced from ISA payment.

- ISAs have to facilitate meetings of GP/ GPWSC/ Beneficiaries as and when required.

Secretary
Grama Panchayat

Member Secretary & Executive Engineer
DWSM

CEO/ Authorized Signatory
Implementation Support Agency